

**Title:** Fundraising Co-ordinator

**Hours:** One day a week

**Wage:** Voluntary

We are looking for the right person to work with us; we are fun to work with but at the same time very motivated. We do not draw a wage from Pulse, as our motivation is not money; we have a passion to reach people with the Gospel of Jesus Christ. For more information on our mission and vision please see attached Vision Pack. This role will be a developing role, as Pulse develops and we as people develop.

The right person will be asked to:

- Organise or facilitate fundraising events around the country
- Oversee targeted fundraising for specific items within Pulse
- Liaise with current Mission Partners & identify potential new contacts
- Research and build financial support from businesses and other organisations
- Manage online fundraising methods
- Have access to the Stewardship/[give.net](https://www.give.net) account
- Manage and communicate with existing supporters
- Develop new and imaginative fundraising activities
- Increase funds by researching and targeting charitable trusts whose criteria match Pulse's aim and activities

Pulse Ministries will provide:

- Line management on the go, with some specific meetings.
- Agreed expenses.
- Training where appropriate.
- Free fresh air.

The right person will need:

- To be a committed Christian preferably with a heart for children, young people and mission
- To be committed to the Mission and Vision of Pulse
- To have good computer skills
- To be able to get on with tasks alone and be self motivated
- To be reliable and flexible
- To have a good sense of humour

- To have discretion whilst dealing with confidential and sensitive information
- To attend Team meetings